



BizPortals QMS

A SharePoint-Based Quality Management System for Quality Driven Innovators

SharePoint QMS Simplified

In the competitive marketplace, quality remains the benchmark for businesses to keep pace with rapidly changing expectations.

A QMS built on Microsoft's SharePoint environment is a well-formulated business solution that streamlines and automates the procedures, processes, and responsibilities to meet the quality policies and objectives of an organization. Compliant with ISO 9001, SharePoint QMS ensures that customers get high-quality products and services, which translates into enhanced business ROI.

The Need for a Robust QMS

Achieve Process Consistency

With rapid globalization, organizations operating manually from different geographic locations struggle to standardize processes, resulting in inconsistent product or service quality.

Navigate Regulatory Compliance

Adhering to laws, regulations, and guidelines helps businesses avoid legal penalties, maintain operational licenses, and build trust and credibility with stakeholders.

Streamline Documentation

QMS facilitates uniform templates and formats for all quality documents and defines clear guidelines for creating, updating, and approving them to minimize confusion and errors.

Enhance Operational Efficiency

Improved information flow, optimal resource allocation, and simplified compliance processes offered by QMS help businesses achieve greater efficiency, productivity, and profitability.

BizPortals QMS: Core Modules



Document Management and Control



SharePoint QMS serves as a centralized database to store and manage quality related documents, like SOPs, policies, quality manuals, and work instructions. The easy-to-use and feature-rich document libraries coupled with robust document control features ensure that all the working, published, and obsolete documents are secure, updated, and accessible, to meet your compliance and audit requirements.

Market Complaints



Capture internal and external complaints directly into the system to accelerate resolutions and quality service delivery.

Easily manage and streamline the entire process of customer complaint entry, raise incidents, analyze the root cause, formulate clear action plans, and get enhanced visibility and control over customer complaints for legal risk reduction and a stronger market reputation.

Non-Conformance



Don't let non-conformances compromise your customer loyalty and operational efficiency.

With BizPortals QMS get a dedicated module to identify, track, and resolve non-conformances. A visual dashboard to understand non-conformance trends and patterns, built in tool to track root cause, and module integration for collaborative implementation of CAPA can be game changer.

Incident Management



Leverage BizPortals QMS for effective incident management and ensure minimal operational impact.

With simplified incident reporting, dedicated incident dashboard, seamless CAPA initiation, and organized incident log, coupled with automated workflows and user-friendly interface, it ensures effective incident handling and contributes to improved response time and enhanced compliance.

Deviation Management



Be it planned or unplanned, let's ensure deviations are appropriately managed and do not recur.

Easily identify, evaluate, and track deviations with an efficient deviation handling system offered by BizPortals QMS. Detailed forms to initiate new deviations, multi-level approval workflows, and deviation logs help businesses understand the impact of deviations and assure that the process is in accordance with the regulatory requirements.

Change Control



Change control management in BizPortals QMS is crucial to systematically approach the desired changes to a product, process, or system.

From initiating change requests to impact assessment and conducting change reviews, make sure your changes are documented, implemented, and monitored in a collaborative environment to mitigate the associated risks.

CAPA Management



Prevent the recurrence of non-conformances and maintain high standards of quality with a well-structured CAPA management offered by BizPortals QMS.

Easily centralize your CAPA-related documents, identify and eliminate the underlying cause, visualize data, create action plans, and ensure cross-functional collaboration and module integration for enhanced operational efficiency and continuous improvement.

Custom Modules



The scope of quality management is extensive, with processes that can be uniquely applied to different industries.

In addition to our comprehensive suite of quality management tools, BizPortals QMS makes it easy to incorporate any custom module that reflects the distinctive processes of your industry.

BizPortals QMS: Feature Overview



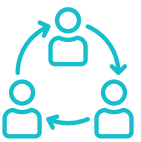
Automated Workflows

Automate the entire routing process from initiation to closure for efficient tracking, faster approvals, and process consistency.



Interactive Dashboard

Utilize visually appealing dashboards to identify trends, monitor progress, and access detailed insights through graphs and charts.



Cross-Functional Collaboration

Experience seamless file sharing and collaboration across cross-functional teams while maintaining version control and document security.



Cross-Module Integration

Get a holistic view of the quality processes with module integration that streamlines related processes, reduces redundancy, and facilitates proactive risk management.



Activity Log

Access a detailed log that records changes, statuses, comments, and user actions for enhanced traceability and accountability.



Role Management

Decide who can view, edit, or approve the information by assigning role-based access for stakeholders to ensure security and compliance.



Secure Digital Signature

Leverage easy draw-and-upload feature or password-based authentication to digitally sign documents or reports for enhanced data integrity.



Automated Reminder Alerts

Set up automated reminders or in-system notifications with custom email templates for stakeholders about upcoming tasks, due dates, and pending actions.



Data Export and PDF Generation

Generate comprehensive PDFs and export data for external analysis and reporting, ensuring easy sharing and thorough documentation of all issues and resolutions.



Admin Console

Ensure the efficiency and effectiveness of your QMS with a dedicated admin console, allowing you to manage all your permissions, configurations and settings from one place.



A Fully Configurable Quality Management System

BizPortals QMS offers extensive customization options to meet your industry-specific needs and preferences

- Create custom workflows that reflect the specific steps and sequence of tasks.
- Define and label each stage of the process to suit your industry requirements.
- Design forms and decide on field placements that suit the logical data entry flow.
- Add custom field types like text boxes and dropdowns and set them as mandatory or conditional when required.
- Configure workflows to require approvals at multiple levels within the organization.
- Create custom roles for users to fit the unique structure of your organization.
- Define role-based permissions for users to control access to different stages and tasks.



The Edge of SharePoint QMS in Quality Management

- **Efficient Document Management**

SharePoint, well-recognized for robust document management and control, offers document versioning, auto naming, permission-based access, and co-authoring for enhanced collaboration.

- **Flexible Customization Options**

With SharePoint, businesses can create custom or on-demand modules, workflows, forms, and dashboards tailored to their specific industry requirements.

- **Effortless Scalability**

Being a cloud-based model, SharePoint supports modern businesses to add storage capacity and manage user permissions with growing employees, departments, and geographical extent.

- **Robust Security and Compliance**

Microsoft's secure cloud-based infrastructure, two-factor authentication, and role-based access ensures adherence to data protection laws and confidentiality agreements, making it ideal for users with data integrity concerns.



- **High User Adoption Rates**

Bizportals QMS, built on SharePoint, supports Microsoft 365 applications, which offer a familiar environment for users. This reduces their learning curve compared to entirely new software.

- **Seamless Integration**

The compatibility with the Microsoft ecosystem, customization options, and scalability allow SharePoint-based QMS to smoothly integrate with Microsoft Teams, MS Planner, Outlook, and other third-party business applications.

Now is the time to invest in quality. Let BizPortals QMS empower your quality management efforts.